

# DRAFT (Revised)2-17-2016

## Steering Committee Meeting Minutes

Tuesday, February 2, 2016

6:05 PM to 7:58 PM

Room 2

New Joseph Bonnheim Community Charter School

7300 Marin Avenue, Sacramento, CA 95820

- 1. Roll Call:** Rose Ramos, Sally Weisbecker, Arthur Aleman, Teri Ha, Lisa Romero, Teri Ha, Dennis Mah, Christie Wells-Artman, Shannon Zavala, Azarel Iniguez, Ramon Campos

**Not Present** – Lucinda Scott

**Present** – Angelica Garcia, Guadalupe Garcia, Bruce Brummett

*Meeting was called to order at 6:05 with eleven members present.*

- 2. Approval of Agenda - Motion to Approve Agenda:**  
**Made by Art, Seconded by Michael. Approved-All**

- 3. Public Comment: No comment put forth**

- 4. Standing Business – Committees:**

**Shannon Zavala- PTA**

- This Friday (Feb 5) movie night –Next movie night Friday 26 Feb.
- Candy-grams sold after school February 8-12
- Spaghetti dinner Friday, Feb. 12 (\$5. Plate)
- Book Fair - \$1800 credits for sales to date.
- Next Book Fair in May, Buy One Get One Free (BOGO)

**Principal Artman – Social Committee and School Events**

- **Staff Bike Ride and Picnic –February 20.**
- **Community Event –March 5. “My Community Matters”** Discussed in Item 8.
- **Farm Day – March 12.** School open to all volunteers to prepare gardens

- 5. Suggestion Box – Art Aleman and Principal Artman**

1. Intermediate teachers would like an adopted math curriculum for the school.
2. Intermediate teachers would also like to be able to tutor after school.
3. ESL classes were requested.

- 6. Approval of Minutes**

**Motion to approve minutes – Michael, Second – Lisa\* Approved - All**

**7. Standing Business – Principal Artman**

**A. Revised Budget - Tutoring and teaching tools, and budget advisor**

- Intermediate teachers will be available after school hours for tutoring
- Intermediate teachers will be working with “Band-jumpers” one level below grade level.
- Headphones for the laptops, and computer lab.
- 4-H
- Scholastic Readers for grades 2-6
- HD security cameras, including installation and maintenance of equipment by district
- I-Ready Teacher Toolbox
- Club Z tutors (1-2 times per week) to work with Primary students and Below Basic levels.
- Reading Partners – to work with Primary students and Below Basic levels
- Hire Dr. Mah to work with Budget Committee five days/month. Budget committee consists of Art, Shannon, Lisa and Christie. They will meet on the first Monday of each month.

**Action Item: Motion made to approve revised budget by Shannon, Seconded by Teri  
Approved - Rose, Sally, Art, Teri, Shannon, Azarel, Ramon  
Nays – None  
Abstain – Lisa and Michael**

- **B. Facilities** – We are opening up rooms in the additional wing. Ms. Lin will be moving the
- **C. Educational Update** – Principal Artman distributed information on CLOSE reading practices, and discussed strategies that will be used before, during and after reading.

**8. Discussion Item -NJB Community Event– Principal Artman**

- Saturday, 5 March, “My Community Matters.” This event will include voter registration, health services, and vendors that will participate in this community outreach. There will also be guest speakers, music and entertainment. Various political figures have been invited to speak.

**9. Discussion / Action Item: Calendar – Principal Artman**

The 2016-17 calendar was presented to the Steering Committee, with revisions to the draft put forth this past week. The three-week breaks in Fall and Spring include a two-week intercession the first two weeks of the scheduled break. Students will be able to attend the classes four hours each day, Monday through Thursday. No work sessions are scheduled for Fridays. November intercession runs the 7<sup>th</sup> through the 10<sup>th</sup> the first week, and the 14<sup>th</sup> through the 17<sup>th</sup> the second week. March intercession runs the 27<sup>th</sup> through the 30<sup>th</sup> and April 3<sup>rd</sup> though 6<sup>th</sup>.

John Borsos, SCTA, and Mary Harden-Young, District, will be contacted upon committee’s approval of calendar.

**Action – Motion to approve the calendar, Michael, Seconded Art. Approved - All**

**10. Discussion Item: Steering Committee Membership - Dr. Mah**

- Dr. Mah suggested the Steering Committee members decide the process of electing new Representatives during the December meeting.
- The main thing is “Be Clear.”
- Two important questions:
  - Does everyone know who their representative is?
  - Does everyone know when, where, and how he or she can give input?

### 11. Steering Committee Membership – Action Item

- **Note:** Representatives will gather and bring various points of view to the committee. The reps do not have to vote the way a particular constituent feels, but will be mindful to express the constituent's point of view.
- **Angelica Garcia** – Has been elected *Parent Representative* to the Steering Committee.  
**Motion made to accept her as a Steering Committee Member by Michael, seconded by Lisa. Approved – All**

**\*\*Added- Note:** Classified Staff will present their elected representative at the next Steering Committee meeting, March 1.

### 12. Discussion Item: After School Program – Art, Lisa and Michael

- After checking with other schools and their after school programs, Art concluded that NJB has an excellent program.
- Concerned about promise of tutoring, and volunteers having "...passion that we have."
- "Homework environment needs to be quieter."
- Smaller study groups would be better, with more rooms available for small groups.
- Interest in after school sports programs
- Need for leaders, volunteers and equipment
- Volunteers will need NJB/HET orientation
- Academic tutoring needs short and long term goals
- Constant surveys to provide feedback
- Who follows up on the family?
- Homework must be reflective of class instruction

#### *Follow up discussion –*

*Art – Principal Artman goes out of her way to try to make this all happen.*

*Azarel – The Principal works extremely hard. I've never seen an after school program like this. We need to support Principal Artman.*

### 13. Member Items:

- Consider earlier start time, or later end time to allow for more discussion, expanding meeting by 30-60 minutes.
- Timing of agenda items... reformat agenda?
- Consider forming an executive committee to prioritize agenda
- 10 day advance notice for an item to be placed on the agenda
- Teachers would like teaching time to be honored. Other people entering the classroom to deliver messages, or ask a question that can wait until later, disrupts the students' engagement.

***Meeting Adjourned 7:58 PM Motion by Michael, Second by Teri & Shannon Approved - All***

**Next Meeting, Tuesday March 1, 6:00, 2016**

Respectfully Submitted,  
Sally Weisbecker,  
Steering Committee Secretary

