



NEW JOSEPH BONNHEIM COMMUNITY CHARTER

“Where Learning Is Natural”

7300 Marin Avenue • Sacramento, CA 95820

(916) 277-6294 • FAX (916) 277-6484

Christie Wells-Artman, Principal

José L. Banda, Superintendent

ATTENDANCE INFORMATION

Dear Parent(s)/Guardian(s): This notice is to inform all parents and guardians of the School District’s policy regarding school attendance. Please read, sign, and return to your child’s teacher.

Board Policy Administrative Regulation 5113-A.R..5113---When a student has had 10 absences in the school year for illness verified by methods listed below, any further absences for illness must be verified by a physician.

Method 1: Written note from a parent/guardian, or parent representative (ED Code 46012)

Method 2: Conversation in person or by telephone, between the verifying employee and the student’s parent/guardian or parent representative.

Method 3: Physician’s Verification (physician’s notes are not included in the 10 absences)

After 10 absences, any absence that is not verified by a physician is an unexcused absence.

Important Note: SCUSD Enrollment Center will be enforcing the District’s Truancy Policy by sending out Truancy Letters for the entire district (school sites have no control over this procedure). Letters will be sent to students who meet the requirements. (3 unexcused/unverified absences; 3 tardies over 30 minutes or a combination of both) so please make sure to send a note to school as soon as possible or call the school at (916) 277-6294.

(Please sign and return)

Signature:	Date:
Student’s Name:	Grade:
Teacher’s Name:	Room #: