

# DRAFT

## Steering Committee Meeting Minutes

Tuesday, September 15, 2015

6:06PM to 8:15 PM

Room 2

New Joseph Bonnheim Community Charter School

7300 Marin Avenue, Sacramento, CA 95820

**1. Roll Call. Present:** Rose Ramos, Sally Weisbecker, Arthur Aleman, Michael Madden, Lisa Romero, Teri Ha, Amelia Villanueva, Dennis Mah, Christie Wells-Artman, Becky Van Nest, Debra Durazo,

**Not Present** – Lucinda Scott, Ian Johnson

**Excused to leave during session** –Amelia Villanueva (7:02)

*Meeting was called to order at 6:06, with eleven members present.*

**2. Public Comment: None**

**3. Procedures & Protocol Revisited – Dennis Mah**

The following was reviewed:

1. The Steering Committee is to address one topic at a time.
  2. One speaker at a time will speak during his/her recognized time to speak.
  3. Items or points of interest are to be addressed in an impersonal way.
  4. The committee will abide by the decision of the majority.
  5. The committee will respect the opinions of the minority.
- As noted in *Roberts Rules of Order*, should any member stray from these agreed procedures, another member shall call “Point-of-Order” to remind the committee to return to the agreed protocol.
  - For the purpose of transparency, the Brown Act stated the agenda must be posted prior to the time of the meeting:
  - Regular meetings are to have agenda posted 72 hours in advance.
  - Special Meetings are to have agenda posted 24 hours in advance.
  - Emergency Meetings are to have agenda posted as soon as possible in advance.
  - According to NJB Charter, all decisions must be:
    - Mission Driven
    - Student Driven
    - Data Driven
  - Representatives are to report information from Committee meetings to their constituents.
  - A draft of the Minutes will be sent out to Steering Committee members as soon as possible.
  - Minutes should represent decisions made by Steering Committee
  - Summary of decisions are made.

- Members will be named on how they voted if vote is not unanimous.

#### **4. Suggestion Box – Principal Artman**

Praises were included for cafeteria procedures.

The following classes were requested:

1. keyboarding
2. tutoring for first through third grade
3. computer classes
4. English classes

A night janitor was requested

\* Parents will be reminded that suggestions must be signed in order to be read and posted.

#### **5. August Minutes Approved with correction of names of members present**

Motion-Michael, Seconded-Arthur, Approved : AYES: Ramos, Weisbecker, Aleman, Madden, Romero, Ha, Villanueva, Mah, Van Nest, Durazo, NAYS: none ABSTAIN: Artman (not present during vote).

#### **6. Charter Petition governance –p 55-70 (p53, Table 21) Tabled until next meeting.**

#### **7A Standing Business – Budget – Principal Artman**

1. Unadopted revision shows a carry over from last year of \$291,689.73.
  - a. Propose spending 110,046.10
  - b. Pay back YPSA \$15, 069.21
  - c. A reserve of \$37,484 is being held

#### **7B Standing Business –Facilities – Principal Artman**

1. Outside light has been repaired
2. Work order has been submitted for pothole in parking area. A cone is currently in place.
3. New flag pole and flag are in place
4. Old play structure must be taken down by district, before we can put in the garden.

#### **7C. Standing Business – Education:**

1. Personal Best assembly for scholars was a success. Some parents were able to attend.

#### **8. After School Enrichment – Principal Artman:**

1. First graders getting used to longer day.
2. First graders don STEM
3. Program includes homework, skill-builders, and learning about computers.
4. Free supper included with program.
5. NJB needs lunch applications submitted. 90% will provide paid after school program.
6. Parent volunteers must be fingerprinted and have TB test.

#### **9. SBAC Results & Communication to Parents – Principal Artman :**

1. Smarter Balance Test Scores were low.
2. Having students working on computers should contribute to raised scores this year.

**10. Action Item- Extend Meeting time-**

Michael moved to extend the meeting time to 8:15.

Art seconded the motion

APPROVED

AYES: Ramos, Weisbecker, Aleman, Madden, Romero, Ha, Mah, Van Nest,

NAYES: Durazo

ABSTAIN: Villanueava

**11. Parent Meetings – Arthur Aleman:**

1. 16 parents attended Monday's meeting.
2. Fingerprinting and TB testing locations were discussed. NJB could have TB testing on site.
3. NJB as a voter registration site was discussed.

**12. Suggested Action Item for Next Meeting – Process**

**13. Next Meeting, Tuesday October 20, 6:00.**

**14. Meeting Adjourned. 8:15 as per previous motion (10)**

Respectfully Submitted,

Sally Weisbecker,  
Steering Committee Secretary

