

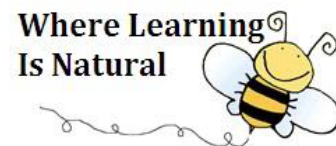
**Our Mission:** To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.

**OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.**

**NJB Steering Committee Meeting Protocols**

- 1. Speak to the topic    2. One speaker at a time    3. Not personal    4. Support the majority    5. Respect the minority**

## Steering Committee Meeting



**August 6, 2024**

3:30 PM to 5:30 PM

New Joseph Bonnheim Community Charter School  
7300 Marin Avenue Sacramento, CA 95820

## A G E N D A – Operational & Educational Focus

- 1)** President call to order and roll call (Check box of those members present) (1 minute)

### Steering Committee Members:

Name:	Role:	Present:	Not Present:
Dianne Wiley	Member--- NJBCC School Principal	X	
Todd Thibodeau	Member--- Facilitator/Intermediate Teacher	X	
Ian Johnson	Member--- Note Taker/Primary Teacher	X	
Erica Matter	Member--- Primary Teacher	X	
Christina Roulet	Member--- Intermediate Teacher	X	
Lavida Edmondson	Member--- Intermediate Teacher	X	
Alicia Mendoza	Member--- Time Keeper/Classified Staff	X	
Melissa Hernandez	Member— Parent/Community	X	
Stephanie Sheets	Member--- Parent/Community	X	
Gloria Soriano	Member--- Parent/Community	X	
Rhonda Kenney	Member--- Community	X	
Rose Ramos	Member— Community		X
Heather O'Brien	Elective/Alternate Member (2.7 in bylaws)	X	

**Full Quorum: Yes**

- 2)** Approval of Agenda (3 minutes)

Begin: 3:31 PM

- 2-3 minutes allotted for Items 8 & 9, and for Standing Business 8, 9, & 10

- 11 Ayes, 0 abstentions, 0 nays, 1 absent.

End: 3:32 PM

**Motioned: Ian Johnson**

**Seconded: Todd Thibodeau    Approved: X**

**Not Approved:**

- 3)** Pledge of Allegiance (1 minutes)

Begin: 3:33 PM

End: 3:34 PM

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- 4)** Review Norms and Rules. Mission and Vision are on top of form (2 minutes).

Begin: 3:34 PM

End: 3:35 PM

- 5)** Standing Committee Reports and Suggestion Box (PTA, Social Committee, Farm Committee, ELAC/SSC) See Handout - 8 minutes

Begin: 3:36 PM

- **Suggestion Box:** None at this time!
- **PTA:** Popsicle sales are on, as are Spirit Wear sales. Don't forget to also pay your PTA membership dues!
- **Social Committee:** Still in planning mode!
- **Farm Committee:** Sac Republic really got the farm going. Families are going to be responsible to volunteer with the farming, maintenance, and other in-class.
- **ELAC/SSC:** Ms. Jones is to meet with Mrs. Wiley to set dates for assessment.

End: 3:38 PM

- 6)** Constituent Feedback on Steering Committee Items (20 minutes total - 2 minutes each)

Begin: 3:38 PM

- Constituents to be determined at the next Staff Meeting!
- Todd: The Back gate is not being locked consistently.

End: 3:40 PM

- 7)** Approval of Minutes from Prior Regular Steering Committee Meeting (2 minutes)

Begin: 3:40 PM

- Mr. Johnson will get our June 4th meeting notes, format them, and approval will occur at the next meeting.
- Approval for May 7 and April 30th to follow next meeting as well.

End: 3:42 PM

**Total Allotted Minutes: 33**

**NEW BUSINESS:**

- 8)** Elect President, Recorder, and Timer

Begin: 3:42 PM

- Nomination for Mr. Johnson for Recorder from Mrs. Wiley - Erica Seconds.
- 11 Ayes, 0 abstentions, 0 nays, 1 absent
- Todd Thibodeau nominated for Facilitator. Mrs. Wiley seconds.
- 11 Ayes, 0 abstentions, 0 nays, 1 absent
- Alicia nominated for time keeper. Mrs. Wiley seconds.

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- 11 Ayes, 0 abstentions, 0 nays, 1 absent  
End: 3:44 PM

**9) Discussion/Action Items related to SC**

Begin: 3:45 PM  
-  
End: 3:45 PM

**a) Student Enrollment**

Begin: 3:45 PM  
- 279 Scholars. Budget is set at 280. Goal for October 1st is 290.  
End: 3:46 PM

**b) Additional FTE**

Begin: 3:46 PM  
- Position request approved for Grade 1-2 split!  
End: 3:46 PM

**c) New Positions**

Begin: 3:46 PM  
- Mr. Fry is being onboarded currently, and we have guest teachers filling in for him until he finishes.  
- His is a .7 position, and we were given a .2 position for a dance position on Mondays. He may also do coaching to receive extra stipends.  
- The two teachers hired were lower on the pay scale, so we freed up a bit more budget there as well.  
End: 3:49 PM

**d) ELO-G Funds**

Begin: 3:49 PM  
- Expanded learning opportunity Grant.  
**The money will be used in the following ways:**  
- 2 years worth of custodial supplies  
- Pay for 2 certificated subs through September 30th to support students, one of which is Mr. Garcia to help facilitate with SIPPS. He would pull out small groups and target them specifically.  
- Floor cleaning machine, brooms, etc.  
- SIPPS Diagnostics & per diem funds  
- teacher for professional learning & Collaboration  
  
- 11 Ayes, 0 abstentions, 0 nays, 1 absent  
End: 3:57 PM

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**Motioned: Dianne Wiley**

**Seconded: Erica Matter**

**Approved: X**

**Not Approved:**

**e) ELO-P Funds**

Begin: 3:57 PM

- In previous years, there was a lack of oversight for ELO-P funds.
- Currently, we haven't paid CFF - Centers for Fathers and Families - for all last year. We owe them around \$250,000.
- This year, we have \$500,000 for ELO-P funds, which leaves us around \$250,000 for 2024-2025. That leaves us between \$0-5,000 for non-payroll related activities for ELO-P.
- YDSS pays the bill to CFF, and we pay YDSS back.
- Summer school costs were \$85,000 from CFF, and Mrs. Wiley will be pushing back on these charges. We were charged for 110 students, but only served 80.
  
- Suggestion for ELO-P funds was to pay for laptops for the afterschool program, so that they could get on their practice applications like Reflex, Lexia, etc.
  
- Currently, Mrs. Wiley is planning on not running summer school next year - discussion followed.
  
- Motion from Dianne Wiley to hire a 3 hour instructional aide to support extended learning for unduplicated students using ELO-P funds. (\$11,000 for the year)
- 11 Ayes, 0 abstentions, 0 nays, 1 absent

End: 4:14 PM

**Motioned: Dianne Wiley**

**Seconded: Alicia Mendoza**

**Approved: X**

**Not Approved:**

**f) Public Feedback (2 minutes each)**

Begin: 4:14 PM

- Tommy O'Brien: Any mention of a school site council? (Answer: The SC is the school site council). The charter and bylaws need to be cleared up! Can we start a bylaw committee to address these items? In one set of bylaws, the positions were President, Vice President, and Secretary, but those positions weren't formally changed to Facilitator, Time Keeper, and Recorder.
  - Also, can you split summer school up a bit to avoid burnout? (Dianne: We need 2-3 full weeks to flip the school. We won't go that late again).
  - Are there parent meetings available? On the charter, it encourages things like parent/community members reaching out to meet constituents.
  
- Ms. Jones: On the curriculum side of things, English Learner students coming to the school will need to be ELPAC tested. We will also be assessing for DIBELS, SIPP, and i-Ready after August 19th. Bring your scholars to school!

End: 4:21 PM

**10) Informational/Compliance:**

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Begin: 4:21 PM  
- Nothing at this time.  
End: 4:21 PM

**11) Budget and Facilities: Informational Item - Mrs. Wiley**

Begin: 4:21 PM  
- Library door broken, it popped off its hinges.  
- Irrigation pipes broke on the field, facilities will repair it after everything dries out, but that will take months.  
- We have cockroaches and wasps, some even in classrooms.  
- Hooks to be installed for backpacks & coats outside.  
End: 4:24 PM

**a) Farm Improvement**

Begin: 4:24 PM  
- If facilities has to fix irrigation on the field, they can also add irrigation to the farm itself.  
- We will double the size of our farm with large scale crops. It will be automated!  
- Goal: By early spring, we will have a rotation of crops in place.  
End: 4:26 PM

**12) Informational Item - Nothing on Agenda**

Begin: 4:26 PM  
End: 4:26 PM

**13) Future Agenda Items (2 minutes total) - Please feel free to let us know if you would like an item to be put on our next agenda.**

Begin: 4:26 PM  
- 2 absences means potential dismissal.  
- Move from Brown Act to Green Act. They still use the Robert's Rules. Amanda Goldman will meet with a few of our representatives for suggested changes.  
- Proposal for meetings between 3:00 - 5:00.  
End: 4:34 PM

**14) SC Member Announcements - (22 minutes total: 2 minutes per member)**

Begin: 4:34 PM  
- Positive thoughts about the 2024-2025 school year!  
End: 4:36 PM

**15) Next regular meeting date and time: Tuesday, September 10, 2024 from 3:30 PM to 5:30 PM. (1 Minute).**

**16) Adjournment (1 minute)**

**Total Allotted Minutes: 118**

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If you have any questions, concerns, or suggestions we encourage you to contact the Principal, the President and or any member of the Steering Committee. We look forward to hearing from you.

**Upcoming Steering Committee and Charter Renewal Dates for School Year 2024-25:**

2nd Tuesday of each month 3:00 PM – 5:00 PM – Regular Steering Committee Meetings

- August 6, 2024
- September 10, 2024
- October 8, 2024
- November 12, 2024
- December 10, 2024
- January 14, 2025
- February 11, 2025
- March 11, 2025
- April 8, 2025
- May 13, 2025
- June 10, 2025