

# Steering Committee Meeting Minutes

Tuesday, September 29, 2015

6:36 PM to 8:40 PM

Room 2

New Joseph Bonnheim Community Charter School

7300 Marin Avenue, Sacramento, CA 95820

- 1. Roll Call. Present:** Rose Ramos, Sally Weisbecker, Arthur Aleman, Teri Ha, Amelia Villanueva, Dennis Mah, Christie Wells-Artman, Becky Van Nest, Debra Durazo,

**Not Present** – Lucinda Scott, Ian Johnson, Michael Madden, Lisa Romero, Cindy De La Torre

**Visiting** – Mary Hardin-Young

*Meeting was called to order at 6:36, with nine members present.*

- 2. Action Item: Motion was made to move agenda item “Principal Evaluation” forward, to beginning of meeting.**

**Motion by Teri. Seconded by Sally. Ayes- All voting members approved.**

- 3. Principal Evaluation – Dennis Mah**

- The evaluation form was used at Bowling Green. Members discussed updating terms (HET instead of ITI).
- Various ways of gathering data were discussed, from individual surveys, to representative and constituent discussion.
- Mary pointed out that the district has a legal document for principal evaluation. Evidence is also gathered through site visits and other avenues.
- Dennis will revise the Steering Committee tool as a “Review” in place of “Evaluation.”
- The Steering Committee may decided on times of review.
- UPE will look at this document as a supportive tool, and not a punitive device.
- **Action Item:** Debra motioned the review take place in October and then a follow up review in January – February (mid-year).

**Motion by Debra, Seconded by Amelia. Ayes – All voting members approved.**

- 4. Budget – Dennis Mah**

- Information on school budget was passed to all members, including an account summary by object balance and a SACS code book.

- 5. Action Item: Extend Meeting Time**

**Motion to extend meeting 10 minutes – Art. Seconded by Amelia Ayes – all.**

- 6. Charter Schools Conference in November – Principal Artman**

- November 16 and 17, Monday and Tuesday in San Francisco. NJB planned for three members of Steering Committee, two parent, and two teachers to attend.
- **Action Item: Adjust budget for the number of people that will be attending.**

**Motion to reduce representatives from NJB to one principal, two teachers, and two parents. – Teri. Seconded by Art. Ayes – All approved.**

**7 Schedule of Steering Committee Monthly Meetings – Principal Artman**

- Meeting third Tuesday each month would conflict with Intercession during the months of November, December, and March.

•**Action: Change meeting date to avoid conflict with intercession.**

**Motion to meet on the first Tuesday of the month. –Teri. Seconded –Art.**

**Ayes – All approved.**

**14. Meeting Adjourned. 8:40 as per previous motion (10 minutes extension)**

Secretary's note: The next regular meeting had been approved September 15, for Tuesday, October 20<sup>th</sup>. This may be changed due to tonight's decision, but the committee did not finalize when the first Tuesday meetings would begin. The committee will need to decide this.

Respectfully Submitted,

Sally Weisbecker,  
Steering Committee Secretary