

*NJB Steering Committee Meeting Protocols*

1. *Speak to the topic*   2. *One speaker at a time*   3. *Not personal*   4. *Support the majority*   5. *Respect the minority*

**OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.**

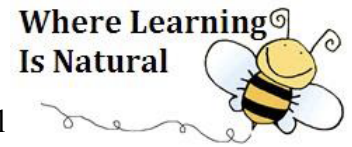
**New Joseph Bonnheim Community Charter School  
Steering Committee Meeting**

**Tuesday, October 3, 2017**

6:00 PM to 8:00 PM

**Room 26**

New Joseph Bonnheim Community Charter School  
7300 Marin Avenue Sacramento, CA 95820



**A G E N D A – Educational Focus**

1. President call to order and roll call (1 minute)
2. Approval of Agenda (2 minutes)
3. Public Comment (5 minutes)
4. Pledge of Allegiance (1 minute)
5. Suggestion Box (Principal Artman and Art Aleman, 5 minutes)
6. Standing Committee Reports (PTA, Social Committee, Farm Committee, 6 minutes)
7. Approval of Minutes from Prior Steering Committee Meetings, September 19, 2017 (1 minute)
8. Standing Informational/Discussion Item: SC Training: Charter Renewal (Dr. Mah , 0 minutes)

**NEW BUSINESS**

9. Discussion/Action Items:
  - a) Steering Committee Agenda Development Committee New Members 1<sup>st</sup> Step- (Rose, 5 minutes)
  - b) Steering Committee Agenda Modifications 1<sup>st</sup> Step- (Elizabeth & Arturo Aleman, 5 minutes)
  - c) SC Meeting Times – Discuss Options to Accommodate Charter Renewal Discussion 2<sup>nd</sup> Step (Principal Artman and Art Aleman, 5 minutes)
  - d) Suggestion Box – Relocate, and/or Add (Art Aleman, 5 minutes)

**STANDING BUSINESS**

10. Budget: Informational/ Item: Budget & Enrollment updates (Dr. Mah and Principal Wells-Artman, 1 minutes)
  - a) Budget Updates
  - b) Enrollment
  - c) Staffing
  - d) List of Purchase Orders and Requisitions

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11. Facilities: Informational Item: Operational update (Principal Wells-Artman, 0 minutes)
  - a) Repairs Update
  - b) List of Work Orders
  
12. Informational - Scholar Outcomes to date when compared to the Smart Goals at each grade level. (Principal Artman, Dr. Mah 60 minutes)
  - a) Math
  - b) English language arts
  - c) English language development for English learners
  - d) Ag Focus per NJBCC Charter
  - e) Tutoring Program
  
13. Informational – Other Educational Updates (Principal Wells-Artman, 5 minutes)
  - a) LCAP
  - b) Update on Enrichment Kindergarten Program
  - c) Update on Upcoming Events
  - d) Update on Preschool Program
  - e) Update on Professional Translation Services for Spanish Speaking Parents
  - f) Information on adding grades 7<sup>th</sup> & 8<sup>th</sup>
  
14. Other Discussion Items:
  - a) Interview Panels – Documented Process & Recent Hires (Principal Wells-Artman & Art Aleman, 5 minutes)
  - b) Curriculum Ad Hoc Committee & Other Committees– (Principal Wells-Artman, 2 minutes)
  - c) SC Members Announcements – (Art Aleman, 10 minutes)
  
15. Next meeting date and time: The next regular SC meeting will be held Tuesday October 17, 2017 --- 6:00 pm to 8pm (1 minute)
  
16. Adjournment (1 minute)

**Upcoming Steering Committee Dates for School Year 2017/2018:**

1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month 6:00 – 8:00 p.m.

October 17<sup>th</sup>, 2017  
November 7<sup>th</sup> and 21<sup>st</sup>, 2017  
December 5<sup>th</sup> and 19<sup>th</sup>, 2017  
January 2<sup>nd</sup> and 16<sup>th</sup>, 2018  
February 6<sup>th</sup> and 20<sup>th</sup>, 2018  
March 6<sup>th</sup> and 20<sup>th</sup>, 2018  
April 3<sup>rd</sup> and 17<sup>th</sup>, 2018  
May 1<sup>st</sup> and 15<sup>th</sup>, 2018  
June 5<sup>th</sup> and 19<sup>th</sup>, 2018

The first meeting of the month focuses on student outcomes. It is intended to be a meeting where the Steering Committee “inspects what is expected” as stated in the Charter in regard to student learning

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The second meeting of the month focuses on the business side of operating NJB. Topics include revenue, expenditures, site policies and new or supplemental programs that support the core program. In a month when a second meeting is not scheduled, the agenda for the first meeting may include both business and academics.