

***Our Mission:*** To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.  
***OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.***

***NJB Steering Committee Meeting Protocols***

- 1. Speak to the topic   2. One speaker at a time   3. Not personal   4. Support the majority   5. Respect the minority***
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**New Joseph Bonnheim Community Charter School  
Steering Committee Meeting**

**Tuesday, May 1, 2018**

6:00 PM to 9:00 PM

**Room 26**

New Joseph Bonnheim Community Charter School  
7300 Marin Avenue Sacramento, CA 95820



***DRAFT A G E N D A – Operational & Educational Focus***

1. President call to order and roll call (1 minute)
2. Approval of Agenda (3 minutes)
3. Public Comment (5 minutes)
4. Pledge of Allegiance (1 minute)
5. Suggestion Box (Principal Artman and Art Aleman, 10 minutes)
6. Standing Committee Reports (PTA, Social Committee, Farm Committee, 6 minutes)
7. ***Approval of Minutes from Prior Steering Committee Meetings, March 6, 2018*** (2 minutes)
8. Standing Informational/Discussion Item: SC Training: Charter Renewal (Dr. Mah , 0 minutes)

**NEW BUSINESS**

9. Discussion/Action Items:
  - a) Status of Charter Renewal Progress (Principal Artman, 10 minutes)
  - b) First Review of Effective Educator Grant (Dr. Mah, 5 minutes)
  - c) Discussion/Approval of visit by NJBCC Staff, Steering Committee Members and Steering Committee Advisor to Sherwood Charter School, Portland, Oregon (Principal Artman, 15 minutes)
  - d) Exit Interviews for Outgoing Scholars and Families--- create a process and document to review outgoing scholars and families (Elizabeth Moreno, 10 minutes)
  - e) PTA Movie Selection or Family Movie Nights--- Member would like movies to have a meaning or message instead of the selected movies by PTA and NJB scholars (Elizabeth Moreno, 10 minutes)

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- f) Request to Not Have Meeting Times During Off Track Times--- Member would like calendared meeting times not held during break times on year round calendar. Would like other ways to schedule meetings (Elizabeth Moreno, 10 minutes)
- g) Inform member of opening and hold elections following the process and bylaws (Dr. Mah, 15 minutes)
- h) SPSA Discussion – SPSA will be sent out 1 week prior for review. SPSA will be presented to ELAC on 04/23 (Christie Artman, 30 minutes)
- i) Calendar 2018-19 - Calendar was sent out Sunday 04/12 for SC approval in NJB Bulletin Stage I of calendar approved by SCTA members Collective Bargaining (Christie Artman, 20 minutes)
- j) Review Professional Norms and Respect Agreements to be followed fully in SC meetings so everyone is valued and respected (Christie Artman, 10 minutes)
- k) 6<sup>th</sup> Grade Fundraiser – (Ms. Boltz, 10 minutes)
- l) Parent Academy – (Art Aleman, 10 minutes)
- m) Suggestion Box – Relocate, and/or Add (Art Aleman, 0 minutes)

**STANDING BUSINESS**

- 10. Budget: Informational/ Item: Budget & Enrollment updates (Dr. Mah and Principal Wells-Artman, 20 minutes)
  - a) Budget Updates
  - b) Enrollment
  - c) Staffing
  - d) List of Purchase Orders and Requisitions
- 11. Facilities: Informational Item: Operational update (Principal Wells-Artman, 10 minutes)
  - a) Repairs Update
  - b) List of Work Orders
- 12. Informational - Scholar Outcomes to date when compared to the Smart Goals at each grade level. (Principal Artman, 30 minutes)
  - a) Math
  - b) English language arts
  - c) English language development for English learners
  - d) Ag Focus per NJBCC Charter

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e) Tutoring Program – Club Z

13. Informational – Other Educational Updates (Principal Wells-Artman, 0 minutes)

- a) LCAP
- b) Update on Enrichment Kindergarten Program
- c) Update on Upcoming Events
- d) Update on Professional Translation Services for Spanish Speaking Parents
- e) Information on adding grades 7<sup>th</sup> and 8<sup>th</sup>

14. Other Discussion Items:

- a) Interview Panels – Documented Process & Recent Hires (Principal Wells-Artman and Art Aleman, 10 minutes)
- c) Curriculum Ad Hoc Committee & Other Committees– (Principal Wells-Artman, 0 minutes)
- d) SC Members Announcements – (Art Aleman, 10 minutes)

15. Next meeting date and time: The next regular SC meeting will be held Tuesday, June 5, 2018 --- 6:00 PM to 9:00 PM (1 minute)

16. Adjournment (1 minute)

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**Steering Committee Members:**

Christie Artman, Principal

Arturo Aleman, Steering Committee President

Toni Banuelos

Cassandra Boltz

Victor Garcia

Gricelda Jaime

Elizabeth Moreno

Teri Ha-Mah

Lisa Romero

Amelia Villanueva

Shannon Zavala

**Advisory Only:**

Dennis Mah

Rose Ramos

If you have any questions, concerns, or suggestions we encourage you to contact the Principal, the President and or any member of the Steering Committee. We look forward to hearing from you.

**Upcoming Steering Committee and Charter Renewal Dates for School Year 2017/2018:**

1<sup>st</sup> Tuesday of each month 6:00 PM – 9:00 PM – Regular Steering Committee Meetings

3<sup>rd</sup> Tuesday of each month 6:00 PM – 8:00PM- Charter Renewal Sub-Committee Meetings

May 15, 2018

June 5 and 19, 2018

***The first meeting of the month:*** focuses on both student outcomes and the business side of operating NJB. The intent is for the Steering Committee to “inspect what is expected” as stated in the Charter in regard to student learning and also to review the business side of operating NJB. Topics include revenue, expenditures, site policies and new or supplemental programs that support the core program.

***The second meeting of the month will focus on the Charter Renewal until the renewal is approved or December 2018 (whichever comes first):***