

Our Mission: To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.
OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

1. *Speak to the topic* 2. *One speaker at a time* 3. *Not personal* 4. *Support the majority* 5. *Respect the minority*
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**New Joseph Bonnheim Community Charter School
Steering Committee Meeting**

Tuesday, August 7, 2018

6:00 PM to 9:00 PM

Room 26

New Joseph Bonnheim Community Charter School
7300 Marin Avenue Sacramento, CA 95820



A G E N D A – Operational & Educational Focus

1. President call to order and roll call (1 minute)
2. Approval of Agenda (3 minutes)
3. Public Comment (5 minutes)
4. Pledge of Allegiance (1 minute)
5. Suggestion Box (Principal Wells- Artman and Art Aleman, 5 minutes)
6. Standing Committee Reports (PTA, Social Committee, Farm Committee, 6 minutes)
7. ***Approval of Minutes from Prior Steering Committee Meetings, Regular Meeting, June, 5th and Special Meeting, June 12th 2018*** (2 minutes)
8. Standing Informational/Discussion Item: (Dr. Mah, 0 minutes)

NEW BUSINESS

9. Discussion/Action Items:
 - a) Status of Charter Renewal Progress (Principal Wells-Artman, 10 minutes)
 - b) SC Member Elections - (Amelia Villanueva, 10 minutes)
 - c) LCAP Discussion – (Principal Wells-Artman, 20 minutes)
 - d) RFP for After School Program – (Principal Wells-Artman, 5 minutes)
 - e) Team Community Building – (Principal Wells-Artman, 15 minutes)
 - f) Norms, Protocols & Review of By-Laws - - (Principal Wells-Artman, 15 minutes)
 - g) PTA Committee Fundraisers and Operations of PTA --- (Shannon Zavala, 5 minutes)

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STANDING BUSINESS

10. Budget: Informational/ Item: Budget & Enrollment updates (Dr. Mah and Principal Wells-Artman, 20 minutes)
 - a) Budget Updates
 - b) Enrollment
 - c) Staffing
 - d) List of Purchase Orders and Requisitions

11. Facilities: Informational Item: Operational update (Principal Wells-Artman, 10 minutes)
 - a) Repairs Update
 - b) List of Work Orders

12. Informational - Scholar Outcomes to date when compared to the Smart Goals at each grade level. (Principal Wells-Artman, Amelia Villanueva, 10 minutes)
 - a) Math
 - b) English language arts
 - c) English language development for English learners
 - d) Ag Focus per NJBCC Charter
 - e) Tutoring Program – Club Z (Amelia Villanueva)

13. Informational – Other Educational Updates (Principal Wells-Artman, 10 minutes)
 - a) LCAP (updated LCAP to be discussed under new business)
 - b) Update on Enrichment Kindergarten Program
 - c) Update on Upcoming Events
 - d) Update on Professional Translation Services for Spanish Speaking Parents
 - e) Information on adding grades 7th and 8th

14. Steering Committee President Report –(Arturo Aleman, 10 minutes)

15. Other Discussion Items:
 - a) Interview Panels – Documented Process & Recent Hires (Principal Wells-Artman and Art Aleman, 0 minutes)
 - c) Curriculum Ad Hoc Committee & Other Committees– (Principal Wells-Artman, 5 minutes)
 - d) SC Members Announcements – (Arturo Aleman, 10 minutes)

16. Next meeting date and time: The next regular SC meeting will be held Tuesday, September 4, 2018 6:00 PM to 9:00 PM (1 minute)

17. Adjournment (1 minute)

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Steering Committee Members	
Name	Role
Christie Wells-Artman	NJBCC School Principal
Arturo Aleman	Steering Committee President - Parent
Cassandra Boltz (sub-Christina Barrish)	Vice President – Intermediate Teacher
Gricelda Jaime	Secretary - Teacher
Lisa Romero	Member- Community
Alexis Baez	Member -Parent
Stephanie Flores	Member - Parent
Elizabeth Moreno	Member - Parent
Amelia Villanueva	Member – Primary Teacher
Beck Van Nest/Sandra Enriquez	Member – Intermediate Teacher
Shannon Zavala/Teri Ha	Member – Primary Teacher

Advisory Only: Dennis Mah & Rose Ramos

If you have any questions, concerns, or suggestions we encourage you to contact the Principal, the President and or any member of the Steering Committee. We look forward to hearing from you.

Upcoming Steering Committee and Charter Renewal Dates for School Year 2018/2019:

1st Tuesday of each month 6:00 PM – 9:00 PM – Regular Steering Committee Meetings

3rd Tuesday of each month 6:00 PM – 8:00PM- Charter Renewal Sub-Committee Meetings

- August 7 & 21, 2018
- September 4 & 18, 2018
- October 2 & 16, 2018
- November 6, 2018
- December 4 & 11, 2018
- January 8 & 22, 2019
- February 5 & 19, 2019
- March 5 & 19, 2019
- April 2, 2019
- May 7 & 21, 2019
- June 4 & 18, 2019

The first meeting of the month: focuses on both student outcomes and the business side of operating NJB. The intent is for the Steering Committee to “inspect what is expected” as stated in the Charter in regard to student learning and also to review the business side of operating NJB. Topics include revenue, expenditures, site policies and new or supplemental programs that support the core program.

The second meeting of the month will focus on the Charter Renewal until the renewal is approved or December 2018 (whichever comes first).