**New Joseph Bonnheim Community Charter School**

**Steering Committee Meeting**

**Tuesday, August 9, 2022**

3:30 PM to 5:30 PM

**Zoom Remote Meeting**

New Joseph Bonnheim Community Charter School

7300 Marin Avenue Sacramento, CA 95820

**A G E N D A – Operational & Educational Focus**

1. President call to order and roll call (Check box of those members present) (1 minute)

**Steering Committee Members:**

| **Name:** | **Role:** | **Present:** | **Not Present:** |
| --- | --- | --- | --- |
| Christie Wells-Artman | Member--- NJBCC School Principal | X |  |
| Marcela Cardenas | Member--- Facilitator/Community | X |  |
| Ian Johnson | Member--- Note Taker/Primary Teacher | X |  |
| Mike Disantis | Member--- Timekeeper/Primary Teacher | X |  |
| Todd Thibodeau | Member--- Intermediate Teacher | X |  |
| **Open** | Member--- Intermediate Teacher |  |  |
| **Open** | Member--- Classified Staff |  |  |
| Diana Martinez | Member--- Classified Staff | X |  |
| Arthur Aleman | Member--- Community | X |  |
| Mahelet Barrera | Member--- Parent/Community | X |  |
| Elizabeth Moreno | Member--- Parent/Community |  | X |
| Arthur Aleman | Member--- Parent/Community | X |  |
| Michael Madden | Community | x |  |
| Lisa Romero | Community | x |  |
|  |  |  |  |

**Full Quorum: Yes**

1. Approval of Agenda (2 minutes)

| Begin: 3:47pm  End: 3:48pm |
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**Motioned: Ian Johnson Seconded: Mike Disantis Approved: X Not Approved:**

1. Public Comment (5 minutes)

| Begin: 3:50pm   * Concern that the meeting wasn’t posted publicly. * Concern that the meeting should be held in evenings in accordance to the charter - 6-8 PM. * Concern that we are in violation of the Brown Act.   End: 3:55pm |
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1. Pledge of Allegiance

| Begin: 3:55pm  End: 3:55pm |
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1. Suggestion Box (1 minute)

| Begin: 3:55 pm   * None at this time.   End: 3:58pm |
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1. Standing Committee Reports (10 minutes)

| Begin: 3:58pm   * **PTA** - Spirit wear shirts are currently the main push for PTA! * **Social Committee** - We are celebrating Thi on August 17! In other news, dues will be collected as needed, and will not be collected at the start of the year. * **Farm Committee** - Meetings scheduled to work on the needs of the upcoming farm and garden steward. * **ELAC** - Amelia has been working on this area, and will keep us up to date with changes. * **Wellness Committee** - No information at this time. * **School Improvement Committee (SIC)** - No information at this time.   End: 4:03pm |
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1. Constituent Feedback on Non-Agenda Items (18 minutes total - 2 minutes each)

| Begin: 4:03pm   * Christie aggregating data to present * Meeting times would be better later in the evening for parents. * Stipend requested for lead teachers. * Becky Van Nest Retired from the Steering Committee. * Request to use ELOP funds to hire after school staff to be teachers and aides. * Class size concern, with multiple teachers over the cap of 25. * Concern that we don’t have a library, and that it is underused. * Concern that the district is not ready for NJB, and that we are wasting nearly a whole school month waiting for our technology to update. Should NJB just start in September along with the rest of the district to avoid this issue? * Use of money requested to be used as aide help for scholars. * Tables and desks - what is the latest news? * Note that for some members, 3:30 - 5:30 has been a better time frame.   End: 4:11pm |
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1. Approval of Minutes from Prior Regular Steering Committee Meeting, May 3, 2022 (2 minutes)

| Begin: 4:11pm  End: 4:13 pm |
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**Motioned: Mahelet Barrera Seconded: Todd Thibodeau Approved: X Not Approved:**

**NEW BUSINESS:**

1. Discussion/Action Items related to SC operation - Christie Wells-Artman, 40 minutes total: 30 minutes presentation and 10 minutes discussion.
   1. Steering Committee President, Vice President, and Secretary Elections

| Begin: 4:13pm   * Marcela Cardenas nominated as Facilitator (President). Vote for Marcela approved. **Thank you, Facilitator Cardenas!** * Ian Johnson and Elizabeth Moreno nominated for Minute Taker (Vice President). Vote for Ian Johnson approved. **Thank you Minute Taker Johnson!** * Mike Disantis Nominated as Timekeeper (Secretary). Vote for Mike approved. **Thank you Timekeeper Disantis!**   End: 4:22pm |
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* 1. COVID updates (Christie Wells-Artman)

| Begin: 4:23pm   * Masks required indoors, but not outdoors. * PPE stations and cleaning procedures are in place and are making a difference. * COVID cases are on the rise.   End: 4:26pm |
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* 1. Founders Presentation (Arthur Aleman, SC Member, 10 minutes)

| Begin: 4:26pm   * Concern that enrollment is down, and that our scholars are far below grade level. * One of the major concerns is that we are not following the charter to the letter. * Concern about truthfulness from the administration. * Push to work together for the betterment of   End: 4:36pm |
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* 1. Farm Designee (Christie Wells-Artman)

| Begin: 4:36pm   * Marcela Cardenas’ husband owns a landscaping company. She is willing to coordinate projects with her husband to help with the garden. * Christie noted that a stipend is available for the position. * Erica Matter has resources from Green Acres Nursery as well. Christie to coordinate the meeting.   End: 4:41pm |
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1. Discussion/Action Items:
   1. Learning and SEL Focus for NJB (Christie Wells-Artman)

| Begin: 4:41pm   * We are seeing trauma among our scholars and parents. SEL will be a primary focus to help alleviate this trauma. * Suggestion to apply for funding to purchase vans to help transport scholars to school.   End: 4:47pm |
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* 1. Steering Committee Training (Jim Scheible, Independent Charter Renewal Consultant - 40 minutes)

| Begin: 4:48pm   * See Christie for links on: * NJB’s 2019 Charter Petition * NJB’s 2022-2023 LCAP (Starts on page 138) * Steering Committee Bylaws (go to three links in the center of the page below the “Steering Committee” icon * Academic results NJB will be judged on at renewal * Big reasons that charters were allowed were to:   + Improve pupil learning.   + Hold the schools accountable for meeting measurable pupil outcomes and provide the schools with a method to change from rule-based to performance-based accountability systems. * NJB is likely in the “Likely Renewal” track. * Renewal will be based on data from:   + **ELA CAASPP**   + **Math CAASPP**   + **ELPAC Progress - ELPI**   + **iReady diagnostics**   + suspensions   + chronic absenteeism * If renewal is in fall or early winter of 2025-2026, we look at data from 2022-2023 and 2023-2024. * If renewal is in late winter or spring of 2025-2026, we look at data from 2023-2024 and 2024-2025. * **NJB Renewal Priorities**   + Improve student academic achievement   + Expand community exposure to NJB to increase enrollment and ensure key stakeholders are aware of the school’s mission and impact on students and families.   End: 5:30pm |
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**Time Extension - 15 minutes**

**Motioned: Christie Wells-Artman Seconded: Arthur Aleman Approved: X Not Approved:**

**STANDING BUSINESS**

1. Budget: Informational/Item: Budget & Enrollment updates (Principal Wells-Artman, 20 minutes total
   1. Budget Updates

| Begin: 5:33pm   * Budget data sent out via email to SC members.   End: 5:35pm |
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* 1. Enrollment

| Begin: 5:35pm   * 195   End: 5:35pm |
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* 1. List of Purchase Orders and Requisitions

| Begin: 5:36pm   * Deferred to a later meeting.   End: 5:36pm |
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1. Facilities: Informational Item - Operational Update (Principal Wells-Artman
   1. Repairs Update

| Begin: 5:36pm   * None at this time.   End: 5:36pm |
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* 1. List of Work Orders

| Begin: 5:36pm   * Major construction on the playground, leading to a new playground, blacktop, and shade structure.   End: 5:38pm |
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**INFORMATIONAL ITEMS**

1. Informational - Scholar Outcomes to date when compared to the Smart Goals at each grade level (Principal Wells-Artman , 10 minutes total: 5 minutes presentation and 5 minutes discussion)
   1. Staff Professional Development for 2022-2023

| Begin: 5:38pm   * Deferred to a later meeting.   End: 5:40pm |
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1. Informational - Other Educational Updates - Principal Wells-Artman (3 minutes)
   1. Update on Upcoming Events Calendar

| Begin: 5:40pm   * Deferred to a later meeting.   End: 5:40pm |
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* 1. Update on Open Positions/Substitutes

| Begin: 5:40pm   * Deferred to a later meeting.   End: 5:40pm |
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1. Other Discussion Items
2. SC Members Announcements

| Begin: 5:40 pm   * Christie presented NJB’s most recent academic data discussion. We are very closely aligned with the numbers from the rest of the district. * Data to be presented to staff at next staff meeting.   End: 5:56 pm |
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1. Next Meeting Date and Time: The next regular SC meeting will be held Tuesday, September 6, 2022 from 3:30 PM to 5:30 PM (1 Minute)
2. Adjournment (1 minute)  
   **Motioned: Christie Wells-Artman Seconded: Arthur Aleman Approved: X Not Approved:**

**Steering Committee Members**

| **Name** | **Role** |
| --- | --- |
| Christie Wells-Artman | Member--- NJBCC School Principal |
| Marcela Cardenas | Member--- Facilitator/Community |
| Ian Johnson | Member--- Note Taker/Primary Teacher |
| Todd Thibodeau | Member--- Time Keeper/IntermediateTeacher |
| Mike Disantis | Member--- Primary Teacher |
| Open | Member--- Intermediate Teacher |
| Diana Martinez | Member--- Classified Staff |
| Thi Nguyen | Member--- Classified Staff |
| Mahelet Barrera | Member--- Parent/Community |
| Arthur Aleman | Member--- Parent/Community |
| Elizabeth Moreno | Member--- Parent/Community |
| Open | Member--- Community |

If you have any questions, concerns, or suggestions we encourage you to contact the Principal, the President and or any member of the Steering Committee. We look forward to hearing from you.

**Upcoming Steering Committee and Charter Renewal Dates for School Year 2022-23:**

1st Tuesday of each month 6:00 PM – 8:00 PM – Regular Steering Committee Meetings

August 2, 2022 (second day of school)

September 6, 2022

October 4, 2022

November 1, 2022

December 6, 2022

January 10, 2023 (January 3 is during Winter break)

February 7, 2023

March 7, 2023

April 18, 2023 (April 4 & 11 are during Spring Break, Alternate option March 28)

May 2, 2023

June 6, 2023

***The first meeting of the month:*** focuses on both student outcomes and the business side of operating NJB. The intent is for the Steering Committee to “inspect what is expected” as stated in the Charter in regard to student learning and also to review the business side of operating NJB. Topics include revenue, expenditures, site policies and new or supplemental programs that support the core program.