

# DRAFT

## Steering Committee Meeting Minutes

Tuesday, January 19, 2016

6:05 PM to 8:10 PM

Room 2

New Joseph Bonnheim Community Charter School

7300 Marin Avenue, Sacramento, CA 95820

- 1. Roll Call:** Rose Ramos, Sally Weisbecker, Arthur Aleman, Lisa Romero, Amelia Villanueva, Teri Ha, Dennis Mah, Christie Wells-Artman,

**Not Present** – Lucinda Scott, Michael Madden, Debra Durazo, Becky Van Nest

**New /Outgoing Members (Agenda item 9)**– Shannon Zavala, Azarel Iniguez, Ramon Campos/ Becky Van Nest, Amelia Villanueva.

***Meeting was called to order at 6:05 with eight (recognized) members present.***

- 2. Public Comment: Teachers** - Ramon Campos expressed concern:

1. Teachers are interested in after school tutoring. Many teachers are willing to teach after school, several days each week.
2. 2016/17 School calendar needs to be posted soon. Several parents wanting to know dates.

**Teacher** – Azarel Iniguez , RSP, stated concern:

3. NJB needs to have a math curriculum in our school. It should be one curriculum that is consistent throughout the grade levels.

- 3. Standing Business – Committees :**

### **Shannon Zavala- PTA**

- Book Fair scheduled for the week of February 1-5.
- Candy-grams sold after school February 8-12
- Spaghetti dinner Friday, Feb. 12
- Movie night end of Feb. to be announced

### **Principal Artman – Community Event**

- Saturday “My Community Matters” School and Community event.

### **Terri Ha – Social Committee & Farm/Garden**

- Staff social January 22. Bowling and pizza in Elk Grove
- Farm and Garden Committee is working on a budget/process plan.

- 4. Suggestion Box – Art Aleman and Principal Artman**

1. Concern regarding excessive food wasted at lunch.
2. Suggestion to include help serving at the buffet during lunch
3. School-wide reading partners to help with all reading levels.

- 5. Approval of Minutes**

Correction to remove duplication of a member’s name on roll.

**Motion to approve minutes – Art \* Second – Amelia\* Approved - All**

**6. Standing Business – Principal Artman** (addressed in following order)

- **C. Facilities -** 1. Night janitor has been hired. There is a room list and schedule of duties. Janitors sign list to show who has completed tasks.  
2. Work orders are still being submitted to fix clocks in classrooms. None work.
- **A. Budget** – met with Jack Kramer, charter oversight person at district
  - NJB qualifies for Free and Reduced lunch for the school year 2016/17.
- **B. Enrollment** – 12 new students enrolled.
  - Need for kinder enrollment list growth. (Five new kinder enrolled for next year)
- **D. Educational Update** – Printers and cartridges are still needed in the classrooms. Ms. Artman said that she would be ordering these for the rooms that do not have printers.
  - HET Instructional Leadership Team ( teachers Sandra, Sally, Adazel, and Teri)are working with Ms. Artman and Ms. Kovalik to help school provide clear and consistent application of HET in all classrooms.
  - Thursday, January 21, PD /CPT time will be held from 2:30 to 4:30.
  - Student Data Report – I Ready begins this week.

**7. After School Program – Principal Artman**

- Increased time for homework has been added. There are now 20 tutors (from West Campus, and CSUS) helping NJB students.
- Mr. Pickett is working with sixth graders for end of year presentation.
- Teachers will identify student needs and keep principal updated.

**8. Student Disciplinary Action**

- No formal suspensions to date for this year.
- In house suspensions enable students to work on school work.
- A list of in-house suspensions was reviewed.

**9. Steering Committee Membership & SC President – Action Item**

**1. Teacher's election of new members announced (total of 5 teacher-members)**

**Primary** – Teri Ha and Shannon Zavala

**Intermediate** - Sally Weisbecker and Ramon Campos

**Other** – Azarel Iniguez

**2. Teachers leaving the board**

**Primary** – Amelia Villanueva

**Intermediate** - Becky Van Nest

**\*\*\* Welcome new teacher representatives & 2016. Motion by Rose, seconded by Sally.**

**Approved** Rose, Sally, Teri, Christie, **Abstain** Lisa and Art

**\*\*\* Motion to accept Rose to serve as President (2016) made by Art, seconded by \_\_\_\_**

**Approved** unanimous...

**10. Resignation of Debra Durazo, member for classified.**

**Action Item to accept resignation: Motion Rose, second Principal Artman**

**Approved - unanimous.**

**11. Member concern – Lisa Romero for Michael Madden**

- Interest in adding a preschool to our complex.

\*\*\*\* 8:00 PM *Action Item – Meeting Extension*

*Rose moved to extend the meeting 10 minutes (8:10 adjournment)*

*Principal Artman seconded the motion*

*APPROVED unanimous*

11. (continued) NJB will need a roster of 24 signed up for a possible class, to begin a conversation.

*Action Item – Motion to go further in researching preschool possibilities for NJB.*

*Motion by Lisa*

*Seconded by Principal Artman*

12. **Next month agenda: Action Item #2 will be the approval of the agenda, and minutes.**

**Items for next month's agenda include:**

- **Calendar**
- **Math program**
- **Tutoring by teachers**
- **Steering Committee Member Training**
- **A look at bilingual programs**
- **Determining process for selecting SC members**

*Meeting Adjourned as per 8:00 PM Action Item*

**Next Meeting, Tuesday February 1, 6:00, 2016**

Respectfully Submitted,  
Sally Weisbecker,  
Steering Committee Secretary