

Our Mission: *To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.*
OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

1. **Speak to the topic** 2. **One speaker at a time** 3. **Not personal** 4. **Support the majority** 5. **Respect the minority**

New Joseph Bonnheim Community Charter School
Steering Committee Meeting



Tuesday, May 4, 2021

3:30 PM to 5:30 PM

Zoom Remote Meeting

New Joseph Bonnheim Community Charter School
7300 Marin Avenue Sacramento, CA 95820

A G E N D A – Operational & Educational Focus

1. President call to order and roll call (Check box of those members present) (1 minute)

Steering Committee Members:

Name:	Role:	Present:	Not Present:
Christie Wells-Artman	Member--- NJBCC School Principal	X	
Hang Le	Member--- Facilitator/IntermediateTeacher	X	
Ian Johnson	Member--- Note Taker/Primary Teacher	X	
Open	Member--- Secretary/Primary Teacher		
Teri Ha	Member--- Primary Teacher	X	
Open	Member--- Primary Teacher		
Sandra Enriquez	Member--- Primary Teacher	X	
Thi Nguyen	Member--- Classified Staff	X (3:33)	
Toni Banuelos	Member--- Community		X
Jack Gonzales	Member--- Community	X	
Quinn Hofmann	Member--- Parent/Community		X
Mahelet Barrera	Member--- Parent/Community	X	
Michelle Johnson	Member--- Parent/Community	X	
Lisa Romero	Community	X	
Michael Madden	Community	X	
Becky Van Nest	NJB Staff/Community	X	
Arthur Aleman	Community	X	
Dennis Mah	Community	X	
Carol Aleman	Community	X	
Dr. Kimberly Mackey	District Staff/Community	X	

Full Quorum: Yes

2. Approval of Agenda (2 minutes)

Begin: 3:32pm
End: 3:34pm

Motioned: Ian Johnson Seconded: Jack Gonzales II Approved: X Not Approved:

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3. Public Comment (5 minutes)

Begin: 3:34pm

- Becky Van Nest wrote a letter and read it for Public Comment, viewable in its entirety here:
<https://docs.google.com/document/d/1IndTd8mJQzynlMJZsdP59xPgD4Ze9T6VZNSiBAofPuU/copy?usp=sharing>
- Pastor Jack will be working closely in partnership with NJB as we move forward in the next few weeks.
- Arthur Aleman – SIPSA concerns, Chronic Absenteeism concerns. 58.6% NJB are English Language Learners, and should be focused on accordingly.
- Arthur Aleman’s Questions:
 - To what extent are the stakeholders involved in SIPSA?
 - What is the small learning community?
 - Why was a counsellor never hired?
 - How many students attend learning hubs?
 - What opportunities are we giving our scholars and our parents to help educate those scholars?

End: 3:51pm

Motioned to extend time: Sandra Enriquez Seconded: Teri Ha Approved: X Not Approved:

4. Pledge of Allegiance (1 minute)

5. Suggestion Box (1 minute)

Begin: 3:51 pm

- None at this time.

End: 3:51pm

6. Standing Committee Reports (2 minutes)

Begin: 3:52pm

- PTA – None at this time.
- Social Committee – Teacher appreciation week!
- Farm Committee – None at this time.
- ELAC/SSC – Amelia held first ELAC meeting with Mahelet, had questions regarding ELPAC testing.

End: 3:54pm

7. Constituent Feedback on Steering Committee Items (10 minutes)

Begin: 3:54pm

- We need teacher aides.
- Need bilingual Resource Teacher.
- High need to start planning for summer school.
- Consider full-time tutoring.
- COVID funding to target students’ academic growth.
- SC should work on reword charter, modified traditional instead of year-round” schedule.

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- Head teachers should be given stipend according to contract language.
- Testing must be bargained by SCTA.
- If NJB Data team requires extra testing, this must be bargained.
- Resource teacher should be used to help scholars increase reading scores.
- Any money available for laptops?

- Request for scholastic and Standards Plus renewal.

End: 3:58pm

8. Approval of Minutes from Prior Regular Steering Committee Meeting, March 2, 2021 (3 minutes)

Begin: 3:58pm

End: 4:03 pm

Motioned: Michelle Johnson

Seconded: Christie Wells-Artman Approved: X

Not Approved:

NEW BUSINESS:

9. Discussion Items related to SC operation: (Christie Wells-Artman, Hang Le) 20 minutes total: 10 minutes presentation and 10 minutes discussion)
- a. Tech/Communication Committee and Responsibilities

Begin: 4:04pm

- Gretchen, Ian, Cassandra, Christie, and Hang on the Tech/Communication Committee.

Responsibilities of members:

- Christie – Facebook, Uniform Complaint Procedures, LCAP/SPSA, Academic & Enrichment, NJB Charter updates.
- Gretchen – Bell Schedules and Absenteeism.
- Ian Johnson – Teacher Information, Steering Committee information
- Hang Le – NJB Charter & SC Meeting Updates
- Cassandra Boltz – Community and Engagement
- Meet Monthly and report to Steering Committee

End: 4:11pm

STANDING BUSINESS

10. Budget: Informational/ Item: Budget & Enrollment updates (Christie Artman, Hang Le) 30 minutes total: 10 minutes presentation and 20 minutes discussion
- a) Budget Updates
 - i. DISCUSSION/ACTION: Update of CARES Act Funding and other funding

Begin: 4:12pm

- R3220 - COVID Relief Fund- \$8,462 to be expensed by 5/31/21.
- R7420 – Learning Loss Mitigation Funds - \$25,509 to be expensed by 6/30/21.

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- How funds are allocated currently: Sub for Ms. Van Nest – \$7,000, Tutoring - \$6,000
- Allocated Expanded Learning - \$303,847 – Suggested use would be for Summer School, a reading intervention teacher, bilingual Classroom aides (2). Vote for summer school now, vote for reading intervention teacher and bilingual aides to be made in June.
- Summer School Vote – \$50-100,000. Needs: 50 scholars or more, using our own teachers if possible. Substitute principal required as well. Focus is on ELA and reading literacy.

End: 4:39pm

Motioned: Mahelet Barrera

Seconded: Ian Johnson

Approved: X

Not Approved:

ii. DISCUSSION: 21-22 LCAP update

Begin: 4:39pm

- Special Steering Committee to be held in June to accommodate 2 LCAP addendums in June.
- Goal is to look at attendance and data during special meeting, present information to ELAC and staff.

End: 4:42pm

b) Enrollment

Begin: 4:42pm

- Enrollment at 289.
- 70 Cohort A
- 75 Cohort B
- The rest are distance learning only.

End: 4:43pm

c) List of Purchase Orders and Requisitions

Begin: 4:43pm

- None at this time.

End: 4:43pm

Facilities: Informational Item: Operational update (Christie Wells-Artman, 1 minute total)

a) Repairs Update

Begin: 4:43pm

- Filters changed in classrooms.

End: 4:45pm

b) List of Work Orders

Begin: 4:45pm

- None at this time.

End: 4:45pm

11. Informational – Other Educational Updates (Principal Wells-Artman, 1 minute total).

a) Update on Upcoming Events Calendar

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Begin: 4:45pm

- New calendar released, to be approved by SCTA then submitted to district.
- August 9 start date for 2021-2022 school year.
- November Break – 11/11 – 11/26
- December Break – 12/18 – 1/4
- Spring Break – 4/16 – 4/30
- Last day – 6/9

End: 4:49pm

b) Update on Open Positions/Substitutes

Begin: 4:49pm

- Caleb Mack is coming back in October. PE plan for integrating the garden will be planned without him as a result, discussed by staff next year. Sub to be in place for Mr. Mack in the interim.
- How are grades going to work for PE? Christie will find out from the district and let SC know in June.
- Christie also to archive Mr. Mack's Google Classroom to prevent scholar confusion.
- ELPAC given with help at the end of the year, 47 scholars qualify currently.

End: 4:50pm

12. Informational – Scholar Outcomes to date when compared to the Smart Goals at each grade level. (Christie Artman, Hang Le) 30 minutes total: 20 minutes presentation and 10 minutes discussion.

a) Data Team Update and assessments

Begin: 4:52pm

- None at this time.

End: 4:52pm

b) Covid-19 Update

Begin: 4:52pm

- We are proud of our scholars who are doing a wonderful job following procedures!

End: 4:54pm

c) Mandated Testing

Begin: 4:54pm

- We still have to complete a level of SBAC for the State Requirements.
- SCTA unanimously proposed an i-Ready assessment, District will meet again on Wednesday with SCTA to discuss.
- Questions on whether i-Ready meets the needs for a proper assessment. I-Ready is a skill-based assessment, rather than a standards-based assessment.

End: 5:01pm

13. Other Discussion Items

- d) Curriculum Ad Hoc Committee & Other Committees – (Christie Artman) 2 minutes total

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Begin: 5:01pm

- Go Math & other trainings and

End: 5:03pm

e) SC Members Announcements

Begin: 5:03pm

- SPSA and LCAP updated.

End: 5:05pm

14. Next meeting date and time: The next regular SC meeting will be held Tuesday, June 1, 2021, 3:30 PM to 5:30 PM (1 minute)

15. Adjournment (1 minute)

Motioned: Christie Wells-Artman

Seconded: Michelle Johnson

Approved: X

Not Approved:

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If you have any questions, concerns, or suggestions we encourage you to contact the Principal, the President and or any member of the Steering Committee. We look forward to hearing from you.

Upcoming Steering Committee and Charter Renewal Dates for School Year 2020-21:

1st Tuesday of each month 3:30 PM – 5:30 PM – Regular Steering Committee Meetings

- October 6, 2020
- November 3, 2020
- December 1, 2020
- January 12, 2021
- February 2, 2021
- March 2, 2021
- April 6, 2021
- May 4, 2021
- June 1, 2021

The first meeting of the month: focuses on both student outcomes and the business side of operating NJB. The intent is for the Steering Committee to “inspect what is expected” as stated in the Charter in regard to student learning and also to review the business side of operating NJB. Topics include revenue, expenditures, site policies and new or supplemental programs that support the core program.

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