

# Steering Committee Meeting Minutes

Tuesday, August 18, 2015

6:07PM to 7:55 PM

Room 2

New Joseph Bonnheim Community Charter School

7300 Marin Avenue, Sacramento, CA 95820

1. **Roll Call. Present:** Rose Ramos, Sally Weisbecker, Lisa Romero, Christie Wells-Artman, Teri Ha, Ian Johnson, Dennis Mah, Michael Madden, Becky Van Nest, Debra Durazo, Arthur Aleman.

**Not Present** - Lucinda Scott, Cindy De La Torre, Terri Ha.

*Meeting was called to order at 6:07, with eleven members present.*

## 2. Public Comment:

1. Plant Manager – Lyndzy:
  - a. Suggested hand dryers be installed in bathrooms
  - b. Suggested drinking fountain be installed in /near cafeteria.
2. Teacher PTA Officer– Shannon Zavala:
  - a. Zoomba will be held Friday Sept 11 from 6-8 pm
  - b. List of PTA event dates to be distributed
  - c. Shirt sales ongoing. 92 shirts left. Some have been given away.
3. Teacher - David Choy:
  - a. Parents have expressed interest in Pre-school, or Pre-Kinder program

## 3. Procedures & Protocol Revisited – Dennis Mah:

1. The Steering Committee is to address one topic at a time.
2. One speaker at a time will speak during his/her recognized time to speak.
3. Items or points of interest are to be addressed in an impersonal way.
4. The committee will abide by the decision of the majority.
5. The committee will respect the opinions of the minority.

## 4. Suggestion Box – Empty – no action

## 5. June 16 Minutes Approved. June 30 Minutes unavailable –tabled until September meeting Motion-Michael, Seconded-Amelia, Approved -unanimous

## 6. Standing Business – Principal Christie Wells-Artman – A. Enrollment and Budget-Update, B. Facilities, C. Education

### A. Enrollment and Budget Update:

1. Enrollment currently 240 students plus 2 more who will begin tomorrow. It is realistic to count on 250 students soon.
  - a. Lower enrollment may be due to earlier start date, or year round calendar.
  - b. Kinder is low with 11 and 9 children to date. Designate combined class first / kinder
  - c. \$26K cut in budget due to lower than projected enrollment.
2. Reduced Lunch Initiative adds \$5K to budget / Title I enrollment

**6. B. Standing Business -Facilities:**

1. Principal is working with Charlotte Chadwick (coach) and Mary Hardin-Young
2. Improvements include:
  - a. Windows replaced
  - b. Pavement updated
  - c. Bathrooms retiled.
  - d. Water fountains need to be updated, and installed to health code
  - e. Kinder play area is unsafe, and needs immediate attention
  - f. Buildings need to be painted / repainted
3. Work may begin in June.

**6. C. Standing Business – Education:**

1. Design of a brochure for New Joseph Bonnheim was passed around the committee.
2. Principal Artman demonstrated NJB website
3. Board member Gustavo says United Western Growers will help support our school.
4. The best advertising is our parents talking about our school.

**7. After School Enrichment – Principal Artman:**

1. After school enrichment program based on the “Eight Intelligences”
2. Grades 2-6 will have three rotations
3. 25 scholar limit per rotation
4. First grade will include extra help with curriculum
5. After school snacks donated by private donor.
6. I-Ready differentiated adaptive model may be added later
7. Intercession by Susan Kovalik three days a week (November and March)

**8. Enrichment Program - Michael Madden – Intercession**

1. Michael would like to set up a student council, and suggested the following:
  - a. Each classroom would have a representative
  - b. Weekly officer meetings
  - c. Scholar Council monthly or bi-monthly

**9. Notes from Founder – Arthur Aleman:**

1. Art met with parents on August 18. There is overall support for the staff at NJB:
  - a. Parents liked the structure that is in place with the school policy
  - b. Parents commented on the improved appearance and cleanliness of NJB
  - c. Uniforms add to the look and feel of scholar pride
  - d. Parents like the school calendar, a very workable plan for them.
  - e. The principal demonstrates good communication with parents and scholars
  - f. AM and PM “Coffee Shops” give parents opportunity to keep in touch.
  - g. Suggested more handicapped parking
  - h. Suggested HET meeting with parents.

**10. Red Ribbon Week – Principal Artman:**

1. This is an important health and emotional piece for all ages.
2. This involves the safety of our school and community.

- 11. Action Item Regarding Steering Committee Members:**
  1. This will be addressed at September's meeting.
    - a. Item regarding removal of a member/members
    - b. Item regarding the announcement of position(s) to be filled
- 12. Member Items: no action items**
- 13. Next Meeting, Tuesday September 15, 6:00.**
- 14. Meeting Adjourned. 7:55**  
Motion Art, Second, Michael Approved - Unanimous

Respectfully Submitted,

Sally Weisbecker, Steering Committee Secretary