

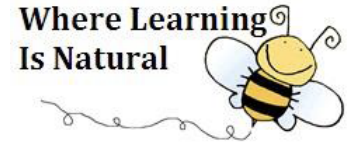
Our Mission: To develop responsible, respectful, and proactive citizens to become caretakers of our community, our state, our country, and our planet. This begins with our concept for the New Joseph Bonnheim (NJB) being centered on agriculture and on the very community it serves.

OUR DECISIONS ARE TO BE: Mission Driven, Data Driven, and Student Driven.

NJB Steering Committee Meeting Protocols

1. Speak to the topic 2. One speaker at a time 3. Not personal 4. Support the majority 5. Respect the minority

New Joseph Bonnheim Community Charter School
Steering Committee Meeting



Tuesday, September 1, 2020

3:30 PM to 5:30 PM

Zoom Remote Meeting

New Joseph Bonnheim Community Charter School
7300 Marin Avenue Sacramento, CA 95820

A G E N D A – Operational & Educational Focus

1. President call to order and roll call (Check box of those members present) (1 minute)

Steering Committee Members:

Name:	Role:	Present:	Not Present:
Christie Wells-Artman	Member--- NJBCC School Principal	X	
Cassandra Boltz	Member--- Acting President/IntermediateTeacher (position will be open next meeting)	X	
Ian Johnson	Member--- Vice President/Intermediate Teacher	X	
Michelle Tipon	Member--- Secretary/Primary Teacher (position will be open next meeting)	X	
Teri Ha	Member--- Primary Teacher	X	
Mike DiSantis	Member--- Primary Teacher	X	
Sandra Enriquez	Member---Primary Teacher	X	
Hang Le	Member ---Intermediate Teacher	X	
Ana Figureoa	Member--- Parent/Community		X
Eddy Mejia	Member--- Parent/ Community	X 3:45pm	
Open	Member--- Classified Staff		
Open	Member--- Parent/ Community		
Toni Banuelos	Member--- Community	X 3:43pm	
Arthur Aleman	Member--- Community		X

Full Quorum: Yes

2. Approval of Agenda (2 minutes)

Begin: 3:31pm -Need to add Sandra Enriquez to SC Member list End: 3:38pm
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Motioned: Ian Johnson Seconded: Teri Ha Approved: X Not Approved:

3. Public Comment (5 minutes)

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Begin: 3:38pm

No members of the public present.

End: 3:38pm

4. Pledge of Allegiance (1 minute)

5. Suggestion Box (1 minute)

Begin: 3:38pm

None.

End: 3:39pm

6. Standing Committee Reports (2 minutes)

Begin: 3:39pm

-PTA: Sold 22 t-shirts from previous stock.

-Sunshine: Provided lunch, something in the works for first day of school.

-Farm: Working on volunteer schedule to maintain farm.

-ELAC: Starts meetings end of September.

End: 3:41pm

7. Constituent Feedback on Steering Committee Items (10 minutes)

Begin: 3:41pm

-I would like to have a core curriculum, Benchmark for ELA and math to align with the district and take advantage of the trainings and sequence & scope

-I would like to get the ESGI account established for the primary grades to have a common assessment, along with BPST

-When will we be receiving the teachers' supplies (from the CARES funding)?

-When making a decision, we should go with the majority, not the minority. For example, the majority has been asking for Benchmark in the past; however, we are just now discussing it as an option.

-Teachers need wireless headphones for distance learning please.

-Principal suggestion of having a special SC meeting to have presenters of curriculums to make a sound decision.

End: 3:45pm

8. Approval of Minutes from Prior Regular Steering Committee Meeting, August 11, 2020 (2 minutes)

Begin: 3:45pm

End: 3:50pm

Motioned: Christie Wells-Artman

Seconded: Ian Johnson

Approved: X

Not Approved:

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NEW BUSINESS:

9. Discussion/Action Items related to SC operation: (Principal Wells-Artman, Cassandra Boltz) 15 minutes total: 5 minutes presentation and 10 minutes discussion)

- a. Steering Committee Elections
 - i. President, Vice President, and Secretary Elections.
 - ii. Certificated/Classified/Parent and Community
 - 1. ACTION: nominations, voting, elections of officers and members

Begin: 3:50pm
-Hang Le has been elected by NJB staff as intermediate representative
-Sandra Enriquez has been elected by NJB staff as primary representative
-Officer positions open: President, VP, and Secretary
-Certificated/Classified/Parent and Community positions open
-1-year term
-Intends to stay on SC:
Christie
Teri (would like to stay on until another primary teacher joins)
Ian
Toni
Eddy

Nominations for:
President: Ian, Hang
VP: Ian, Hang
Secretary: Sandra, Teri

Voting:
President: Hang (7 yes, 2 abstain)
VP: Ian (5 Ian, 4 Hang)
Secretary: OPEN (5 Sandra, 3 Teri, 1 abstain) – Sandra declined, Teri declined, Ian offers to take minutes at the next meeting

Request for Eddy and Toni to reach out to community

End: 4:13pm

10. Discussion/Action Items: (Principal Wells-Artman 10 minutes total: 5 minutes presentation, 5 minutes discussion)

- a. Back To School and Parent Night Information To Be Presented

Begin: 4:13pm

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-According to the SCUSD MOU, they want us to do a dull back-to-school night on the first day of school, September 3, 2020 (will present to staff at tomorrow's training)
-Principal suggestion to do NJB back-to-school night on September 3, 2020 and teachers do their personal back-to-school night the following Thursday, September 10, 2020, allow time to build relationships the first week of school

INPUT:

-what would be different from the NJB and teacher back-to-school night presentations? Principal will share general information, health and safety, ELAC, while teachers will share classroom rules and procedures, grading..
-SC member likes the idea and appreciates how principal acknowledges teacher feelings
-Teachers need more time to connect with families
-Thought on HOW to roll out back-to-school night
-Translation services (resources, services?) --- Principal Plan A: Gretchen Principal Plan B: Reach out to the district or offer to a teacher, video with voice over

End: 4:21pm

STANDING BUSINESS

11. Budget: Informational/ Item: Budget & Enrollment updates (Principal Wells-Artman, Cassandra Boltz) 35 minutes total: 20 minutes presentation and 15 minutes discussion)
- a) Budget Updates
 - a. DISCUSSION: SC Constituent feedback, 2nd Step Processing
 - b. ACTION: Spending of CARES Act funding based on SC Constituent feedback
 - b) Enrollment
 - c) List of Purchase Orders and Requisitions

Facilities: Informational Item: Operational update (Principal Wells-Artman, 1 minute total)

- a) Repairs Update
- b) List of Work Orders

Begin: 4:21pm
Balance: \$334,931
SB 98: \$280,123 expires December 2020
ESSER: \$50,000 expires 2022
TOTAL: \$665,054

-NJB Teacher Feedback for CARES:
Green (Priority 1): 5 doc cameras, 4 chords, major curriculum (\$72,000+), i-Ready digital package, core curriculum training and support, standards plus
Yellow (Priority 2): scanners, printers, scholastic readers, supplemental reading program (Lexia, leveled books, reading A-Z), google classroom training and support
Blue (Priority 3): chart paper, cart, portable white boards, SIPPS and close analytical reading skills training

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Additional Comments: staff do not want to be overwhelmed with curriculum and training

-Principal suggestion to move forward with getting teachers the tools to teach, digital cameras, chords, printers and scanners, have a separate SC meeting where vendors present curriculum, mystery science and scholastic

Principal will send out cost analysis

Running total:

\$2,000 doc cameras

\$3,200 printers and scanners

\$13,820 i-ready curriculum and supports k-6

~~\$72,000 core curriculum~~

\$9,600 standards plus trainings

\$28,620 TOTAL

Clarification about mystery science and scholastic readers/science spin:

-Scholastic readers are to be ordered K-4 per staff vote of usage at end of 2019-2020 school year. Fifth and 6th grades opted out of Scholastic readers.

-District purchased Mystery Science for all SCUSD staff.

Suggestion to use FOSS kits, allocate funds per grade level teacher to use on what supports their students will benefit most from

Vote on spending (SB 98: \$280,123 expires December 2020) for green priority 1 items

Motioned: Christie Wells-Artman

Seconded: Toni Banuelos

Approved: X

Not Approved:

Current enrollment: 309

-CDE \$105,000+ difference in CARES funding (did not count 9 days)

-Principal currently in communication with Stella (no timeline given)

Can CARE Funds be used to pay teachers? It is related to distant learning training. Principal is getting more information, possibility of PD.

Gretchen will make a spending list per classroom (from care packages) for equity purposes. Our spending per scholar is usually \$25 per scholar, and has been increased to \$40 per scholar for annual teacher budget.

SC members to take priority 2 items to constituents and ask for specific feedback. For example, they want Scholastic, but not Mystery Science.

-we got in PPE from district

End: 5:04pm

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12. Informational - Scholar Outcomes to date when compared to the Smart Goals at each grade level. (Principal Wells-Artman, 20 minutes total: 10 minutes presentation and 10 minutes discussion)

- a) How We Look at the Remote Distance Learning Model
- b) Covid-19 Update
- c) Supply Distribution Sharing

Begin: 5:04pm

-Many families picked up materials and chromebooks for distant learning
-Principal placed an order for 60 more chromebooks
-As of today, every scholar who has picked up materials has checked out a chromebook

End: 5:0pm

13. Informational – Other Educational Updates (Principal Wells-Artman, 3 minutes total)

- a) Update on Upcoming Events Calendar
- b) Update on Open Positions/Substitutes

Begin: 5:05pm

-RSP filled with Thi Nguyen
-Vacancy recs: custodian, 1st grade and clerk

End: 5:08pm

14. Other Discussion Items:

- a) Curriculum Ad Hoc Committee & Other Committees– (Principal Wells-Artman, 2 minutes total)
- b) SC Members Announcements – (5 minutes)

Begin: 5:08pm

-SC members to reach out to constituents for criteria for data team
-gratitude expressed to SC President, Secretary, and Mike DiSantis
-gratitude expressed to Principal for GOOGLE Principal Hub
-text Ian Johnson for music recommendations for Friday morning movement

End: 5:15pm

11. Next meeting date and time: The next regular SC meeting will be held Tuesday, October 6, 2020, 3:30 PM to 5:30 PM (1 minute)

12. Adjournment (1 minute)

Motioned: Michelle Tison

Seconded: Sandra Enriquez

Approved: X

Not Approved:

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Open	Member--- Steering Committee President/IntermediateTeacher
Ian Johnson	Member--- Steering Committee Vice President/IntermediateTeacher
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Teri Ha	Member--- Primary Teacher
Mike DiSantis	Member--- Primary Teacher
Sandra Enriquez	Member--- Primary Teacher
Hang Le	Member--- Intermediate Teacher
Ana Figureoa	Member--- Parent/Community
Eddy Mejia	Member--- Parent/ Community
Open	Member--- Classified Staff
Open	Member--- Parent/ Community
Toni Banuelos	Member--- Community
Arthur Aleman	Member--- Community

If you have any questions, concerns, or suggestions we encourage you to contact the Principal, the President and or any member of the Steering Committee. We look forward to hearing from you.

Upcoming Steering Committee and Charter Renewal Dates for School Year 2020-21:

1st Tuesday of each month 3:30 PM – 5:30 PM – Regular Steering Committee Meetings

- October 6, 2020
- November 3, 2020
- December 1, 2020
- January 12, 2021
- February 2, 2021
- March 9, 2021
- April 13, 2021
- May 4, 2021
- June 1, 2021

The first meeting of the month: focuses on both student outcomes and the business side of operating NJB. The intent is for the Steering Committee to “inspect what is expected” as stated in the Charter in regard to student learning and also to review the business side of operating NJB. Topics include revenue, expenditures, site policies and new or supplemental programs that support the core program.

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